

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF CONNECTICUT**

**Deborah S. Hunt
Clerk, U.S. Bankruptcy Court**

**915 Lafayette Blvd.
Bridgeport CT 06604**

**GUIDELINES FOR CONTESTED MATTER
PRETRIAL ORDERS**

No version of Pretrial Order other than the current form supplied by the clerk's office may be filed. All paragraphs in the Pretrial Order shall be completed. All code subsections, i.e. §362(d), shall be stated in Pretrial Order paragraph 1. All dates in the Pretrial Order shall be computed in accordance with Rule 9006 F.R. Bankr. P.

Rev. 11/13/95

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF CONNECTICUT
BRIDGEPORT DIVISION**

In re:

Chapter:
Case No.:
Doc. Id No.: _____

Debtor(s)

TRIAL DATE: _____

vs.

PRETRIAL ORDER

APPEARANCES:

Attorney for Movant

Attorney for Respondent

1. PROCEDURE

It is determined, pursuant to 28 U.S.C. §157(b)(3), that the above captioned matter is a [check one]:

_____ core proceeding, see 28 U.S.C. §157(b)(2), 11 U.S.C. § _____.

_____ proceeding related to a case under Title 11 as to which the parties have consented to the entry of appropriate orders and judgments by a bankruptcy judge, see 28 U.S.C. § 157(c)(2).

2. PLEADINGS

a) Answer or Response Date:

b) Other -

Date:

3. DISCOVERY

a) Unless otherwise ordered, all discovery shall be completed and closed by the _____ day of _____, ("Discovery Bar Date").

4. TRIAL MEMORANDA

Unless ordered by the court, no pretrial or post trial memoranda shall be filed. All memoranda that are ordered shall be no longer than ten pages (double spaced on 8 ½" x 11" paper with 12 pt. font) and shall be exchanged, filed, and a copy delivered to chambers no later than the date ordered by the Court. A Certificate of Service shall be filed with each memorandum.

5. WITNESSES AND EXHIBITS

A list of witnesses with a short statement of the testimony of each and a list of exhibits shall be exchanged, filed and delivered to chambers no later than 5 days after the Discovery Bar Date. A copy of each exhibit, corresponding to the appropriate exhibit list, shall be exchanged but not filed or delivered to chambers. In complying with this paragraph, movant's exhibits shall be marked alphabetically, and respondent's exhibits shall be marked numerically.

A party may not call a witness who is not on that party's list of witnesses. No exhibits shall be admitted into evidence unless there has been compliance with this paragraph. No expert witness may testify unless a detailed, signed statement of that expert's opinion has been exchanged, filed, and delivered to chambers no later than 5 days after the Discovery Bar Date.

The filing of lists of witnesses and exhibits and experts' reports in compliance with this paragraph shall be accompanied by a certification of service.

6. SETTLEMENT CONFERENCE

If appropriate the court shall conduct a pretrial conference at which an attempt will be made to settle the controversy or narrow the issues. Counsel shall attend fully authorized to make a final demand or offer and shall either be accompanied by the person or persons authorized and competent to accept or reject a settlement proposal or such persons shall be available by telephone.

7. BENCH COPIES OF EXHIBITS

At the commencement of the trial, each party shall deliver to the court two copies of each exhibit exchanged pursuant to paragraph 5.

8. SANCTIONS

Failure to comply with any provision of this Order may result in the imposition of sanctions or other appropriate relief.

9. TRIAL CONFIRMATION

The Movant shall ascertain whether it is likely that the trial will proceed as scheduled and shall report that information to the judge’s chambers the Friday before the Trial Date.

CONSENT

For the Movant

_____ (date _____)

For the Respondent

_____ (date _____)

Dated:

Alan H. W. Shiff
Chief, United States Bankruptcy Judge