

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF LOUISIANA**

Application for Attorney Password
for Electronic Case Filing System

I, _____, swear or affirm that I am a member of the bar in good standing of the United States District Court for the Eastern District of Louisiana. By submitting this application and receiving a password, I agree to adhere to the court's order authorizing electronic case filing, and supplements and/or amendments thereto and the rules promulgated for the court's ELECTRONIC CASE FILING SYSTEM. I am providing the following information as a condition of receiving my password:

Social Security #: _____ LA Bar ID #: _____

Firm Name: _____

Address: _____

Telephone #: _____ FAX #: _____

Internet E-Mail Address for Service: _____

Date ECF Training Completed: _____

Place of ECF Training (please check one): New Orleans _____ Baton Rouge _____

I have read and understand the following rules:

1. I will employ the Electronic Case Filing System for cases filed in the United States Bankruptcy Court for the Eastern District of Louisiana.
2. I will meet all hardware and software requirements promulgated by the court for system use. I understand that the current minimum requirements for filing documents are: a personal computer running a standard platform (Windows 95, 98, NT, Macintosh), an Internet provider, Netscape Navigator 3.0 or higher, Adobe Acrobat Exchange 3.01 or higher to convert wordprocessor format documents to portable document format (PDF) and a document scanner.

3. Each use of my password for filing documents will meet the requirements of Rule 9011 of the Federal Rules of Bankruptcy Procedure. I understand that the use of my password constitutes my signature on the document being submitted. If I submit a document for another party, I understand it is my responsibility to maintain a copy of that document bearing the signer's signature in my records.

4. Inasmuch as the combination of my identification with my password constitutes my signature, I agree to protect and secure the confidentiality of my password. Therefore, if I have reason to believe that my password has been compromised, it is my responsibility to immediately notify the court in writing. Moreover, it is also my responsibility to immediately inform the court of any change in my firm affiliation, address, telephone, fax or E-Mail address.

5. I understand that the issuance of a password to me constitutes a waiver of conventional service pursuant to the court's electronic case filing general order. I agree to accept a Notice of Electronic Filing by hand, facsimile, first class mail or authorized E-Mail in lieu of conventional service. Moreover, I will endeavor to use the automatic E-Mail notification feature of the Electronic Case Filing System wherever feasible.

6. Notwithstanding No. 5 herein, in cases wherein service of documents filed electronically is required to be made on the United States and its agencies, corporations or officers, full compliance with Rules 2002(j) and 7004(b)(4), (5) and (6) of the Federal Rules of Bankruptcy Procedure is required.

Date: _____

Attorney Applicant Signature

Sworn to or affirmed before me this ____ day of _____, _____.

Notary Public in and for the
State of _____
County of _____

Please return to: Systems Department
 Attn: ECF System Registration
 United States Bankruptcy Court
 501 Magazine Street, Suite 601
 New Orleans, Louisiana 70130