



UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF LOUISIANA

**INSTRUCTIONS**

*The application must be made on **our** form.*

*The answers to all questions must be **TYPEWRITTEN**.*

*Attach Certificate of Good Standing from the **SUPREME COURT OF LOUISIANA**, dated within the last six (6) months. This must be the original with the Court seal only.*

***REMIT \$65.00** with your application. \$50.00 represents the required Judicial Conference fee and \$15.00 represents the Bench-Bar fee.*

***NO APPEARANCE IS NECESSARY OR REQUIRED**. Personal appearance to be sworn in is waived. Admission may be completed by mail.*

*Upon completion, return this application to:*

Clerk, U. S. District Court  
777 Florida Street, Suite 139  
Baton Rouge, LA 70801-1712

UNITED STATES DISTRICT COURT

MIDDLE DISTRICT OF LOUISIANA

LOCAL RULES OF COURT

As of May 15, 1989, and amended as of May 15, 1997, the Local Rules of this Court regarding admission to practice in this Court are as follows:

RULE 83.2 - ATTORNEYS

83.2.1M Roll of Attorneys

The bar of this Court consists of those lawyers admitted to practice before this Court who have taken the prescribed oath.

83.2.2 Eligibility

Any member in good standing of the bar of the Supreme Court of Louisiana is eligible for admission to the bar of these courts.

83.2.3M Procedure for Admission

A. Each applicant for admission to the bar of this court shall file with the Clerk a written petition signed by him or her and endorsed by two members of the bar of this court listing the applicant's residence and office address, his or her general and legal education, the courts that have admitted him or her to practice, and stating that the applicant is qualified to practice before this court, is of good moral character, and is not subject to any pending disbarment or professional discipline procedure in any other court. If the applicant has previously been subject to any disciplinary proceedings, full information about the proceedings, the charges and the result will be given.

B. The petitioner may then be admitted in open court, or in chambers or by mail, and upon taking an oath to conduct himself or herself as an attorney or counselor of this court uprightly and according to law and to support the Constitution of the United States. He or she shall then, under the direction of the Clerk, pay the fee required by law and any other fee required by the Court. Unless such a motion for admission is made within six (6) months of the filing of the petition, the Clerk may destroy the petition and a new petition will be necessary before the applicant can be admitted.

UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF LOUISIANA

APPLICATION AND MOTION FOR ADMISSION TO PRACTICE  
BEFORE THE  
UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF LOUISIANA

Name \_\_\_\_\_

LA Supreme Court No. \_\_\_\_\_ Date of Admission \_\_\_\_\_

Firm/Organization \_\_\_\_\_

Business Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone #(\_\_\_\_\_) \_\_\_\_\_ FAX #(\_\_\_\_\_) \_\_\_\_\_

Parish/County \_\_\_\_\_

Date of Birth \_\_\_\_\_ SSN \_\_\_\_\_

Date of Admission to U.S. 5th Circuit (if applicable) \_\_\_\_\_

Language(s) other than English that you speak \_\_\_\_\_

Are you interested in being appointed to represent indigents?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Preferences: (Please check preference, even if answer above is no.)

\_\_\_\_\_ Criminal \_\_\_\_\_ Civil

\_\_\_\_\_ Criminal Appellate \_\_\_\_\_ Civil Appellate

Are you interested in the Federal Bar Association?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Already a Member

Are you interested in the Bar Association of the Fifth U.S. Court of Appeals?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Already a Member

*Do you wish to be included on the list of attorneys who practice before the Bankruptcy Court frequently and will receive special notification of items of interest to the Bankruptcy Bar?*

\_\_\_\_\_ Yes

\_\_\_\_\_ No

*List all courts before which you are licensed to practice and the date of admission to the bar of such court or courts.*

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*Have you ever been disbarred or suspended from practice before any court, department, bureau, or commission of any state or of the United States or have you received any reprimand from any such court, department, bureau, or commission pertaining to your conduct or fitness as a member of the bar? If so, answer in detail and attach a separate statement if necessary.*

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*Have you ever been charged with a violation of any laws or municipal ordinances other than traffic violations? If so, state when, where, and the nature and disposition of the charge. If answered in detail, attach a separate statement.*

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*If you were in the armed forces, please state if you were ever court-martialed or whether any charges were ever filed against you. If so, state the nature of the charge, the disposition and the nature of your final discharge from the service.*

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AFFIDAVIT

I, \_\_\_\_\_, certify that I have known applicant \_\_\_\_\_, for approximately \_\_\_\_\_ years. I am familiar with his or her reputation and moral character, such that I believe that he or she should be admitted to practice before the United States District Court for the Middle District of Louisiana.

I was admitted to practice before this Court in Baton Rouge, Louisiana, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature and Bar Number

AFFIDAVIT

I, \_\_\_\_\_, certify that I have known applicant \_\_\_\_\_, for approximately \_\_\_\_\_ years. I am familiar with his or her reputation and moral character, such that I believe that he or she should be admitted to practice before the United States District Court for the Middle District of Louisiana.

I was admitted to practice before this Court in Baton Rouge, Louisiana, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature and Bar Number

MOTION FOR ADMISSION

I, \_\_\_\_\_, a member in good standing of the Bar of the United States District Court for the Middle District of Louisiana, hereby move the admission of \_\_\_\_\_ to the Bar of the United States District Court for the Middle District of Louisiana. I am satisfied he or she possesses the necessary qualification.

I was admitted to practice before this Court in Baton Rouge, Louisiana, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature and Bar Number

*I DO SOLEMNLY SWEAR (OR AFFIRM OR PROMISE) that I will support the Constitution of the United States; that I will well and faithfully discharge my duties as attorney and officer of this Court; and that I will demean myself uprightly and according to law and the recognized standards of ethics of the legal profession. I do further solemnly swear (or affirm or promise) that I have read the Federal Rules of Civil Procedure, 28 USC; the Federal Rules of Criminal Procedure, 18 USC; the Federal Rules of Evidence, 28 USC; and the Uniform Local Rules of the United States District Court for the Middle District of Louisiana, and that I am fully prepared to use and abide by them in my practice before this Court.*

\_\_\_\_\_  
*Signature of Applicant*

STATE OF LOUISIANA, PARISH OF \_\_\_\_\_

*Before me, the undersigned authority, personally came and appeared*

\_\_\_\_\_, *to me personally known, who, being by me first duly sworn, did depose and say that the above and foregoing answers and statements were made by him or her and that they are true and correct.*

*Sworn to and subscribed before me, this \_\_\_\_\_ day of*

\_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
*Notary Public*

UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF LOUISIANA

NOTICE

TO: MEMBERS OF THE BAR

Changes are being made to the court's automated docketing system to allow the faxing of orders and judgments to attorneys.

Upon your authorization the Clerk of Court will transmit by facsimile transmission all notices of judgments, orders and notices in any case in which this capability exists, and the undersigned appears as trial attorney. I understand that this electronic notice will be in lieu of notice by mail.

If you are interested in receiving this service please complete the attached form and return it to this office, via fax 225-389-3501 or mail to FaxBack Project, 777 FLORIDA STREET, SUITE 139, BATON ROUGE, LA 70801-1712.

If you have any questions, please call 225-389-3530.

Lawrence Talamo, Clerk  
United States District Court

Attorney Name

Firm Name

Address

Bar No.

Telephone No.

Fax No.

\_\_\_\_\_  
Manufacturer of Fax

\_\_\_\_\_  
Model No.

I agree to accept electronic notice in lieu of notice by mail.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)