

CJA20 Compensation Rates

Hourly Attorney Rates

	<u>In-Court</u>	<u>Out-of-Court</u>
Work performed on or after:		
January 1, 1996	\$65	\$45
January 1, 2000	\$70	\$50
April 1, 2001	\$75	\$55

It is possible for appointed counsel to use two different hourly rates in one CJA claim. Please submit only one voucher, noting the correct hourly rates for the applicable time periods. The total number of hours and total amount claimed at each applicable rate should be shown on the voucher. The out-of-court memorandum shows the dates counsel performed the service, which identifies the applicable hourly rate.

Please note that on November 13, 2000, Congress authorized an increase in the statutory maximums for CJA cases. These increases apply to all cases in which some of the time and expenses were incurred on or after November 13, 2000. If all of the time and expenses were incurred before November 13, then the former maximums apply. In addition, non-capital habeas representations will be entitled to the same statutory maximums as other direct criminal appeals. The new maximum amounts are:

Appeal of direct criminal appeals - \$3,700
Appeal in habeas cases - \$3,700
Other appeals - \$1,200

Mileage Rates

<u>Date Travel Occurred</u>	<u>Reimbursable Amount</u>
On or after January 1, 1995	\$.30 mile
On or after June 7, 1996	.31 mile
On or after September 8, 1998	.325 mile
On or after April 1, 1999	.31 mile
On or after January 14, 2000	.325 mile
On or after January 22, 2001	.345 mile
On or after January 21, 2002	.365 mile

Photocopy Rate

Copies made “in-house” will be reimbursed in an amount up to and including 15¢ per page. Please show on the Itemization of Expenses attachment, the number of copies made and the cost per copy. All photocopy charges incurred outside of appointed counsel’s office by a commercial vendor require a receipt.

Facsimile Rate

Facsimiles sent “in-house” will be reimbursed in an amount up to and including \$1.00 per page. Please show this expense on the Itemization of Expenses attachment, the number of pages sent and the cost per page. All facsimiles charges incurred outside of the appointed counsel’s office by a commercial vendor require a receipt.

Legal Assistants/Law Clerks

Monies paid as salary to legal assistants or student law clerks who assist appointed counsel in the preparation of the case will be reimbursed at the hourly rate in which they are actually paid by the firm. This type of expense should be shown in an itemized attachment, similar to the attorney’s out-of-court itemized statement. Please show the date, how time was spent, amount of time, and the hourly rate.

Please Note

In addition to the above mentioned receipts, the Court also requires receipts for the following expenses:

1. Long distance phone charges in excess of \$50. The receipt should be the itemized invoice, highlight the date, telephone number and amount. Please note on the receipt who the calls were made to or received from.
2. Expenses related to computer assisted legal research (Lexis, Westlaw, etc) must be accompanied by the itemized invoice showing the number of minutes, client’s name or reference number, and the amount charged. Please highlight the applicable charges being claimed.
3. Postage expenses for overnight delivery or courier services require a detailed receipt.
4. Travel expenses for oral argument should be itemized and accompanied by receipts. The Court requires the hotel’s detailed itemized receipt, showing the cost of the room and the taxes charged. Detailed meal receipts are also required for meals totaling over \$25. Please remember that alcoholic beverages are not part of the allowable expenses. Receipts for public transit or taxi from office to airport, airport to hotel or courthouse, and return. (Car rental is not reimbursable.)