

**UNITED STATES DISTRICT COURT FOR THE  
EASTERN DISTRICT OF MISSOURI  
CIVIL TRACK INFORMATION STATEMENT (TIS)**

The Civil Track Information Statement is for internal management purposes only. This form is not required for Prisoner cases (see reverse). Plaintiff(s) shall file and serve a TIS with the complaint. Defendant(s) shall file and serve a TIS with the removal petition, first responsive pleading or motion. Track assignment will be based upon information contained in the case file together with information provided below. The information below shall not be binding upon the party and shall not be admissible into evidence.

**PLEASE PRINT AND ANSWER ALL ITEMS**

CAPTION	Case No. (include judge's initials)
	Identification of Party(ies) submitting this Form <input type="checkbox"/> Plaintiff <input type="checkbox"/> Defendant <input type="checkbox"/> Other  Name _____

Name of Primary Attorney Representing Party(ies) submitting this form \_\_\_\_\_  
Name of Secondary Attorney (if any) \_\_\_\_\_

**Track Assignment preferred: (SEE REVERSE SIDE OF FORM FOR TRACK DESCRIPTIONS)**

**Track 1**                                      **Track 2**                                      **Track 3**                                      **Track 4**  
(Expedited)                         (Standard)                         (Complex)                         (Administrative)  

Please answer the following:

- Estimated time needed for discovery \_\_\_\_\_
- Estimated number of days needed for trial \_\_\_\_\_
- Does this case require accelerated disposition (TRO, Injunctive Relief)? \_\_\_\_\_
- Other factors or circumstances considered relevant to track assignment \_\_\_\_\_

**ALTERNATIVE DISPUTE RESOLUTION (ADR):**

The Court currently offers two alternative dispute resolution processes:

- MEDIATION** - a process in which an impartial neutral (mediator) facilitates negotiations among the parties in litigation to help them reach a settlement.
  
- EARLY NEUTRAL EVALUATION (ENE)** - a process in which an experienced neutral evaluator offers pre-trial planning assistance to parties together with a reasoned, non-binding assessment of their case at an early stage of the litigation process.

Please answer the following:

Is this case suitable for ADR?    Yes     No

If no, why not? \_\_\_\_\_

If yes, indicate the type of ADR preferred -     **Mediation**     **Early Neutral Evaluation**

Signature of Litigant/Attorney of Record: \_\_\_\_\_

## TRACK CHARACTERISTICS

Pursuant to 28 U.S.C. 471 et seq., the United States District Court for the Eastern District of Missouri has developed a system of differentiated case management (DCM) which provides for the assignment of all civil cases to an appropriate processing track. Litigants are permitted to indicate their track preference on the front of this sheet although the judicial officer assigned to the case will make the final determination.

The following criteria are factors you may wish to consider prior to indicating your track preference.

### TRACK 1: EXPEDITED (*approximately 25% of cases filed*)\*

- case disposition expected to occur within 12 months of filing
- few parties and/or few issues
- minimal judicial involvement; Rule 16 conference will not be routinely held, although may occur at the request of the parties or discretion of the Court
- few depositions, few interrogatories
- standard scheduling order to be issued by court
- discovery deadline 120 days from scheduling order

### TRACK 2: STANDARD (*approximately 65% of cases filed*)\*

- case disposition expected to occur within 18 months of filing
- multiple legal and/or factual issues; may involve several parties
- discovery issues may require judicial involvement; Rule 16 conference will be held
- consideration of phased discovery or motion practice
- deadlines for discovery and dispositive motions to be set at Rule 16 conference; ordinarily 180-240 days from Rule 16 conference

### TRACK 3: COMPLEX (*approximately 10% of cases filed*)\*

- case disposition expected to occur within 24 months of filing
- complicated legal and/or factual issues; may involve numerous parties or unique circumstances
- potential for extensive discovery approved and monitored by the court; Rule 16 conference will be held
- periodic management conferences may be held
- deadlines for discovery and dispositive motions to be set at Rule 16 conference; ordinarily 240-360 days from Rule 16 conference

*\*Percentages obtained from data provided by other DCM Courts*

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### TRACK 4: ADMINISTRATIVE

- case disposition to occur in accordance with the type of case, typically within 24 months of filing  
all administrative appeals, social security cases, habeas corpus petitions, and bankruptcy appeals will be included in this track; other cases not expected to result in trials may be included in this track
- discovery is non-existent or very limited; Rule 16 conference will not be ordinarily held
- standard scheduling order to be issued

### TRACK 5: PRISONER

- special case management guidelines will govern matters assigned to this track
- all parties in prisoner cases are exempt from filing a Track Information Statement