

**OATH OF OFFICE FOR
MUNICIPAL COURT CLERK AND DISTRICT OR
MUNICIPAL MAGISTRATE OR WARRANT CLERK**

I, _____ do solemnly swear (or affirm, as the case may
(print or type name of person receiving oath)

be) that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof, and that I will faithfully and honestly discharge the duties of the office of magistrate/warrant clerk upon which I am about to enter, to the best of my ability. So help me God.

Signature

Social Security Number

Home or Business Address

(including city, state, and zip code)

Home and/or Business Telephone Number

CERTIFICATE OF OFFICER ADMINISTERING OATH

The oath of office was administered by me to the above-named court clerk/magistrate/warrant clerk, in compliance with Article XVI, §279, *Constitution of Alabama of 1901*.

Printed or Typed Name of Person Administering Oath

Signature of Person Administering Oath

Title

Date

[choose only one]

District Court Magistrate for _____ County

or

District Court Warrant Clerk for _____ County

or

District Court Magistrate for Juvenile Court Intake Office for _____ County

or

Municipal Clerk for Municipality of _____

or

Municipal Court Magistrate for Municipality of _____

Court Address: _____

Court Telephone Number: _____

OATH FILING PROCEDURES

District Court Magistrates and Warrant Clerks:

Pursuant to §36-4-4, *Code Alabama 1975*, these persons should file their oaths with the judge of probate of their respective counties.

Municipal Court Magistrates:

These persons should file their oaths with the clerk of the municipal court, and, if their duties are limited to one county, they must also file with the judge of probate, otherwise with the Secretary of State's Office. See §§36-4-2 and 36-4-4, *Code of Alabama 1975*.

Please check appropriate box(es):

Person replaces _____
(Printed or Typed Name of Person being Replaced)

New position (if not a replacement)

Person appointed also serves as a municipal court clerk.

III. I do attest to the fact that the heretofore requested appointee meets all of the above requirements established by law for public officers, designated in numbers (1) through (7) above, and is neutral and detached from law enforcement as mandated by decisions of the U.S. Supreme Court designated in numbers (8) through (10) above.

Note: If there is more than one district court judge in the county or more than one municipal court judge in the city or town, each judge must attest that the person is qualified to be a magistrate or warrant clerk by signing below. In addition, the court clerk must attest that the person is qualified to be a magistrate or warrant clerk by signing below.

Presiding Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Judge _____ Signature _____

Court Clerk _____ Signature _____

Court Address (including city, state, and zip code) _____

_____ Court Telephone Number _____

Please return completed form to:

Administrative Office of Courts
UJS Magistrate Program
300 Dexter Avenue
Montgomery, AL 36104~3741

(WATS Telephone: 1-800-392-8077)
Local Telephone Number: (334) 242-0300