

CHECKLIST OF DOCUMENTS TO OBTAIN A DIVORCE OR LEGAL SEPARATION WITH CHILDREN

BEFORE OBTAINING A DECREE, YOU MUST FILE THE FOLLOWING DOCUMENTS:

- Petition for Dissolution of Marriage or Legal Separation **AND**
- If your spouse is listed as **Respondent** on the Petition, you have filed either:
 - The Summons and Waiver and Acceptance of Service, **OR**
 - The Summons and Return of Service.
- Notice of Hearing Date (if you have a contested hearing)
- Certificates of Completion for the parenting seminar (if required)
- Proof of Completion of Mediation (if required)

WHEN YOU APPEAR IN COURT OR FILE AN AFFIDAVIT FOR DECREE WITHOUT APPEARANCE OF PARTIES, YOU MUST HAVE COMPLETED THE FOLLOWING DOCUMENTS:

- Two Affidavits with Respect to Financial Affairs (One for you and one for your spouse.)
- Child Support Worksheet. Worksheets A and B are available on the Judicial Website in an EXCEL format allowing for the completion of all calculations based on the information entered by the party.
- Separation Agreement / Partial Separation Agreement / Disclosure Form for Permanent Orders
- Parenting Plan
- Decree
- Support Order
- Order Regarding Health Insurance (If necessary)

IF THE OTHER PARTY HAS NEVER RESPONDED, YOU WILL HAVE ONLY YOUR DOCUMENTS TO SUBMIT.