

OFFICIAL FORMS

Form A. Notice of appeal [Rule 7(c)].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1].....,	:	No.[5].....
.....[2]..... Below,	:	
Appellant,	:	
v.	:	
	:	
.....[3].....,	:	
.....[4]..... Below,	:	
Appellee.	:	

NOTICE OF APPEAL

To:[6].....

PLEASE TAKE NOTICE that[1].....,[2]..... below-appellant, does hereby appeal to the Supreme Court of the State of Delaware from the order[7]..... of the[8]..... Court, in and for[9]..... County, by[10]....., dated[11]....., in case number[12]..... in that court. A copy of the decision sought to be reviewed is attached hereto [13].

The name and address of the attorney below for appellee is[6]..... The party against whom the appeal is taken is[3].....

The name and address of the attorney below for the party against whom the appeal is not taken is[14]..... The party against whom the appeal is not taken is[15].....

PLEASE TAKE FURTHER NOTICE that appellant hereby designates the transcript in accordance with Rules 7(c)(6) and 9(e)(ii) in the following manner:

.....[16]..... or[17].....

Dated:

.....[18].....

Attorney for[1].....

.....[2]..... Below-Appellant

Insertions to Official Form A:

- [1] Appellant's name.
- [2] Appellant's lower court status.
- [3] Appellee's name.
- [4] Appellee's lower court status.
- [5] Leave blank. The Supreme Court Clerk's Office will assign an appeal number upon receipt of the notice of appeal.
- [6] Name and address of appellee's counsel.
- [7] Substantive nature of the decision from which the appeal is taken (e.g., "granting summary judgment to the defendant" or "awarding child support to the petitioner

below").

- [8] Lower court.
- [9] County in which the lower court sits.
- [10] Name of the judge who rendered the decision on appeal.
- [11] Date of the decision on appeal (and the date of the final order, if different).
- [12] Complete lower court case number.
- [13] Attach a copy of the decision sought to be reviewed, if available. If the decision is not available, include in the notice of appeal a statement indicating such unavailability.
- [14] Name and address of the counsel for the party against whom the appeal is not taken, if any.
- [15] Name of the party against whom the appeal is not taken, if any.
- [16] If ordering the preparation of transcript for the appeal, either designate transcript or state that a separate designation of transcript is set forth in attached Exhibit A. Whether stated within the notice of appeal or in an attached Exhibit A, the designation should clearly identify by name, date and time, the proceedings, or part thereof, that need to be transcribed for the appeal.
- [17] If not ordering the preparation of transcript, either state that here or state that Statement in Lieu of Transcript in accordance with official Form D is attached hereto.
- [18] Name, address, telephone number and Delaware Bar ID number of the appellant's counsel.

(Amended, effective Mar. 2, 1981; Oct. 1, 1984; May 1, 1986; Dec. 1, 1988; Apr. 6, 1999.)

Form B. Notice of cross-appeal [Rule 7(c)].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1].....,	:	No.[5].....
.....[2]..... Below,	:	
Appellee/Cross Appellant,	:	
v.	:	
	:	
.....[3].....,	:	
.....[4]..... Below,	:	
Appellant/Cross Appellee.	:	

NOTICE OF CROSS-APPEAL

To:[6].....

PLEASE TAKE NOTICE that[1].....,[2]..... below-appellee/cross-appellant, does hereby appeal to the Supreme Court of the State of Delaware from the order[7]..... of the[8]..... Court, in and for[9]..... County, by[10]....., dated[11]..... in[12]..... in that court. The party against whom

the cross-appeal is taken is[3]..... A copy of the decision sought to be reviewed is attached hereto [13].

PLEASE TAKE FURTHER NOTICE that appellee/cross-appellant hereby designates the transcript in accordance with Rules 7(c)(6) and 9(e)(ii) in the following manner:

.....[14]..... or[15].....

Dated:

.....[16].....

Attorney for[1].....

.....[2]..... Below-Appellee,

Cross-Appellant

Insertions to Official Form B:

- [1] Cross-appellant's name.
- [2] Cross-appellant's lower court status.
- [3] Cross-appellee's name.
- [4] Cross appellee's lower court status.
- [5] Main appeal number, if known.
- [6] Name and address of the cross-appellee's counsel.
- [7] Briefly identify the substantive nature of the decision from which the cross-appeal is taken.
- [8] Lower court.
- [9] County in which the lower court sits.
- [10] Name of the judge who rendered the decision on cross-appeal.
- [11] Date of the decision on cross-appeal.
- [12] Lower court case number.
- [13] Attach a copy of the decision sought to be reviewed if that decision is not already attached to the notice of appeal. If the decision is not available, include in the notice of cross-appeal a statement indicating such unavailability.
- [14] If ordering the preparation of transcript for the cross-appeal, either designate transcript or state that designation is set forth on attached Exhibit A.
- [17] If not ordering the preparation of transcript, state that Statement in Lieu of Transcript in accordance with official Form D is attached thereto.
- [18] Name, address, telephone number and Delaware Bar ID number of the cross-appellant's counsel.

(Amended, effective Oct. 1, 1984; May 1, 1986; Feb. 23, 1987; Apr. 6, 1999.)

Form C. Directions to court reporter of proceedings below to be transcribed [Rule 9(e)].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1].....,	:	No.[5].....
.....[2]..... Below,	:	
Appellant,	:	
v.	:	
	:	
.....[3].....,	:	

.....[4]..... Below, :
Appellee. :

DIRECTIONS TO COURT REPORTER OF PROCEEDINGS
BELOW TO BE TRANSCRIBED PURSUANT TO RULE 9(e)

To:[6].....

.....[7].....does hereby direct the proceedings in[8]....., Case No.
.....[9]....., in the[10]..... of the State of Delaware, in and for
.....[11]..... County, to be transcribed as set forth below:

(a)[12].....

I hereby certify that transcription of the above-listed portions of the proceedings below
is essential to the[13]..... of this appeal and that the cost thereof will be paid
promptly.

Dated:

.....[14].....

Insertions to Official Form C:

- [1] Appellant's name.
- [2] Appellant's lower court status.
- [3] Appellee's name.
- [4] Appellee's lower court status.
- [5] Supreme Court appeal number, if known.
- [6] Name and address of the court reporter.
- [7] Party ordering transcript.
- [8] Lower court case caption.
- [9] Lower court case number.
- [10] Name of court below.
- [11] County in which the lower court sits.
- [12] Proceedings, or part thereof (identified by name, date and time), that need to be transcribed for the appeal.
- [13] "Prosecution" or "defense" of the appeal, as appropriate.
- [14] Name, address, telephone number and Delaware Bar ID number of the attorney for the party ordering transcript.

(Amended, effective Oct.15, 1986; Apr. 6, 1999.)

Form D. Statement in lieu of ordering transcript of proceedings below [Rule 9(e)].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1]....., : No.[5].....
.....[2]..... Below, :
Appellant, :
v. :
:

.....[3]....., :
.....[4]..... Below, :
Appellee. :

STATEMENT PURSUANT TO RULE 9(e) IN LIEU OF
ORDERING TRANSCRIPT OF PROCEEDINGS BELOW

To:[6].....
.....[7].....hereby states that transcription of the proceedings below
[.....[8].....] need not be ordered because[9].....

Dated:
.....[10].....

Insertions to Official Form D:

- [1] Appellant's name.
- [2] Appellant's lower court status.
- [3] Appellee's name.
- [4] Appellee's lower court status.
- [5] Supreme Court appeal number, if known.
- [6] Name and address of the court reporter.
- [7] Party not ordering transcript.
- [8] If applicable, add "other than those portions previously ordered by [appellant][appellee]."
- [9] Reason why transcript does not need to be ordered.
- [10] Name, address, telephone number and Delaware Bar ID number of the attorney for the party not ordering transcript.

(Amended Apr. 6, 1999.)

Form E. Notice of appearance [Rule 12(a)].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1]....., : No.[5].....
.....[2]..... Below, :
Appellant, :
v. :
.....[3]....., :
.....[4]..... Below, :
Appellee. :

NOTICE OF APPEARANCE

To: Clerk of the Supreme Court
Post Office Box 476

Dover, DE 19903

PLEASE enter my appearance on behalf of[6]..... in the above-captioned appeal.

Dated:[7].....

Insertions to Official Form E:

- [1] Appellant's name.
- [2] Appellant's lower court status.
- [3] Appellee's name.
- [4] Appellee's lower court status.
- [5] Supreme Court appeal number.
- [6] Party's name.
- [7] Name, address, telephone number and Delaware Bar ID number of the attorney entering an appearance.

(Amended Apr. 6, 1999.)

Form F. Motion under Rule 15(b) [Rule 15(b)].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1].....,	:	No.[5].....
.....[2]..... Below,	:	
Appellant,	:	
v.	:	
	:	
.....[3].....,	:	
.....[4]..... Below,	:	
Appellee.	:	

MOTION UNDER RULE 15(b)

.....[6]..... moves the Court, pursuant to Rule 15(b), for an order extending the time for service and filing of[7]..... brief and appendix under Rule 15(a) from[8]..... to[9]....., on the grounds that[10]..... This is the.....[11]..... request for an extension of time to file the[12]..... brief. Opposing counsel[13]..... to the extension of time.

Dated:[14].....

SO ORDERED THIS day of,
Justice

Insertions to Official Form F:

- [1] Appellant's name.
- [2] Appellant's lower court status.

- [3] Appellee's name.
 - [4] Appellee's lower court status.
 - [5] Supreme Court appeal number.
 - [6] "Appellant" or "Appellee," as appropriate.
 - [7] "Opening," "answering" or "reply," as appropriate.
 - [8] Beginning date of extension period.
 - [9] Ending date of extension period making sure not to exceed 75 days, total, for all extensions for any given brief.
 - [10] Reason(s) why an extension of time is necessary.
 - [11] Indicate whether this is the first, second or third request for an extension of time.
 - [12] "Opening," "answering" or "reply," as appropriate.
 - [13] Indicate whether the opposing party objects or consents to the extension of time.
 - [14] Name, address, telephone number and Delaware Bar ID number of the moving party's attorney.
- (Amended Apr. 6, 1999.)

Form G. Motion to affirm [Rule 25(a)].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1].....,	:	No.[5].....
.....[2]..... Below,	:	
Appellant,	:	
v.	:	
	:	
.....[3].....,	:	
.....[4]..... Below,	:	
Appellee.	:	

MOTION TO AFFIRM

Appellee hereby moves the court pursuant to rule 25(a) to affirm the judgment below on the grounds that it is manifest on the face of appellant's brief that the appeal is without merit for the following reason(s):

1.[6].....

Dated:[7].....

Insertions to Official Form G:

- [1] Appellant's name.
- [2] Appellant's lower court status.
- [3] Appellee's name.
- [4] Appellee's lower court status.
- [5] Supreme Court appeal number.

[6] Applicable reason or reasons under Rule 25(a) with citation of authorities and record references to evidence relied upon. Set forth in separate numbered paragraphs.

[7] Name, address, telephone number and Delaware Bar ID number of appellee's attorney.

(Amended Apr. 6, 1999.)

Form H. Motion for leave to withdraw as counsel [Rule 26(d)].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1].....,	:	No.[2].....
Defendant Below,	:	
Appellant,	:	
v.	:	
	:	
STATE OF DELAWARE,	:	
Plaintiff Below,	:	
Appellee.	:	

**MOTION FOR LEAVE TO WITHDRAW
AS COUNSEL**

.....[3]....., attorney for defendant, hereby moves pursuant to Rule 26(d) that the Honorable Court grant counsel leave to withdraw and respectfully represents:

1. Notice of Appeal was filed on[4].....
2. Counsel has provided the Office of the Public Defender with:
 - a. A copy of the Notice of Appeal;
 - b. A written summary of the facts and circumstances relevant to the issues on appeal;
 - c. A written statement of the reversible errors of law committed during trial or during the pre-trial stages;
 - d. A copy of the written request to the Superior Court reporter setting forth which portions of the transcript have been designated and ordered for appeal purposes, pursuant to Delaware Supreme Court Rule 9(e).
3.[5]..... herewith enters his appearance as attorney-on-appeal for defendant.

I do hereby enter my appearance for appellant.[6].....

.....[7].....

SO ORDERED, this day of,
Justice

Insertions to Official Form H:

- [1] Appellant's name.
- [2] Supreme Court appeal number.
- [3] Withdrawing attorney's name.
- [4] Date notice of appeal was filed.
- [5] Substituting attorney's name.
- [6] Withdrawing attorney's name, address, telephone number and Delaware Bar ID number.
- [7] Substituting attorney's name, address, telephone number and Delaware Bar ID. (Amended Apr. 6, 1999.)

Form I. Application by the State for leave to appeal [Rule 27(b)].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

STATE OF DELAWARE,	:	No.[2].....
Plaintiff Below,	:	
Appellant,	:	
v.	:	
	:	
.....[1].....,	:	
Defendant Below,	:	
Appellee.	:	

**APPLICATION BY THE STATE FOR
LEAVE TO APPEAL**

The State hereby moves the Court for leave to appeal in a criminal case pursuant to 10 Del. C. § 9903 and Rule 27(b) of the Rules of this Court, and in support thereof represents:

1. A decision[3]..... was entered on[4]..... and final judgment was entered on[5]..... in a case captioned:

**IN THE SUPERIOR COURT OF THE
STATE OF DELAWARE
IN AND FOR[6]..... COUNTY**

STATE OF DELAWARE,	:	Cr. A. No.[8].....
Plaintiff,	:	
v.	:	
	:	
.....[7].....,	:	
Defendant.	:	

2. The substantial question of law or procedure the State seeks to have reviewed is[9].....

Dated:

.....[10].....

Insertions to Official Form I:

- [1] Defendant's name.
 - [2] Leave blank. Supreme Court Clerk's Office will assign an appeal number.
 - [3] Nature of decision sought to be reviewed.
 - [4] Date decision sought to be reviewed was entered.
 - [5] Date final judgment was entered.
 - [6] County in which Superior Court sits.
 - [7] Defendant's name.
 - [8] Superior Court criminal action number.
 - [9] Question of law or procedure the State seeks to have reviewed.
 - [10] Substituting attorney's name, address, telephone number and Delaware Bar ID.
- (Amended Apr. 6, 1999.)

Form J. Supersedeas bond [Rule 32(c)].

**IN THE[1]..... OF
THE STATE OF DELAWARE
IN AND FOR[2]..... COUNTY**

.....[3].....,	:	Civil Action No.[4].....
Plaintiff,	:	
v.	:	
	:	
.....[5].....,	:	
Defendant.	:	

SUPERSEDEAS BOND

KNOW ALL BY THESE PRESENTS, that[6]....., a corporation created, organized and existing under and by virtue of the laws of the State of[7]....., having its principal place of business at[8]....., and duly authorized to execute surety bonds in the amount and subject to the conditions herein provided, is held and firmly bound as surety unto[9]..... in the full and just sum of[10]..... Dollars (\$.....), to be paid to the said[11]....., its administrators, executors, successors, attorneys or assigns, to which payment well and truly to be made it binds itself, its successors and assigns firmly by these presents.

Signed and sealed with the corporate seal of said surety this day of,

WHEREAS, in the[1]..... Court of the State of Delaware, in and for[2]..... County, between[3]....., as plaintiff[s], and[5]....., as defendant[s], Civil Action No.[4]....., judgment was entered in favor of said[12]..... and against said[13]....., for[14]....., from which judgment said[13]..... has appealed to the Supreme Court of the State of Delaware;

NOW, THEREFORE, the condition of this obligation is such that if the said[13]..... shall prosecute its appeal to effect and shall satisfy the judgment in full together with costs, interest and damages for delay, if for any reason the appeal is dismissed or if the judgment is affirmed or shall satisfy in full such modification of the judgment and such costs, interest and damages as the Supreme Court or[1]....., or both, may adjudge and award, then this obligation shall be void; otherwise, it shall remain in full force and effect.

.....[6]..... hereby submits itself to the jurisdiction of the[1]..... and irrevocably appoints[15]..... as its agent upon whom any notice or papers affecting its liability on this bond may be served, and agrees that its liability on this bond may be enforced on motion without the necessity of an independent action and that such motion, with such notice thereof as that court may prescribe, may be served on[15]....., who shall forthwith mail copies to[6]..... at[8].....

.....

Attorney-in-Fact

.....[6]..... is hereby approved, pursuant to[1]..... Rule 62 and Supreme Court Rule 32, as surety on this bond, and the form and sufficiency of the bond are also hereby approved.

Dated:

.....

Judge

Insertions to Official Form J:

- [1] Lower court.
- [2] County of lower court.
- [3] Plaintiff's name.
- [4] Lower court civil action number.
- [5] Defendant's name.
- [6] Name of surety.
- [7] State in which surety was created.
- [8] Surety's principal place of business.
- [9] Obligee's name.
- [10] Amount of bond.
- [11] Obligee's name.
- [12] Winning party — "Plaintiff" or "Defendant" — as appropriate.
- [13] Losing party — "Plaintiff" or "Defendant" — as appropriate.
- [14] Amount of judgment.
- [15] Corporate agent.

(Amended Apr. 6, 1999.)

Form K. Certificate of questions of law [Rule 41].

**IN THE[1]..... OF THE STATE
OF DELAWARE IN AND FOR[2]..... COUNTY**

or
IN THE[3]..... COURT OF THE STATE OF[4].....
or
IN THE SUPREME COURT OF THE UNITED STATES
or
IN THE UNITED STATES COURT OF APPEAL
FOR THE[5]..... CIRCUIT
or
IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF[6].....

.....[7].....,	:	No.[9].....
Plaintiff,	:	
v.	:	
	:	
.....[8].....,	:	
Defendant.	:	

CERTIFICATE OF QUESTIONS OF LAW

This day of,, the Court having found that:

- (1) The nature and stage of the proceedings are:[10].....
- (2) The following facts are undisputed:[11].....
- (3) The questions of law set forth below should be certified to the Supreme Court of the State of Delaware for the following reasons:[12].....
- (4) The important and urgent reasons for an immediate determination by the Supreme Court of the question certified are[13].....
- (5) If certification is accepted, it is recommended that[14]..... be appellant for purposes of the caption on any filings in the Supreme Court of Delaware and that[15]..... be appellee for purposes of the caption on any filing in the Supreme Court of Delaware with respect to the questions certified.

NOW, THEREFORE, IT IS ORDERED that the following questions of law are certified to the Supreme Court of the State of Delaware for disposition in accordance with Rule 41 of the Supreme Court:[16].....

In accordance with Supreme Court Rule 41, it is recommended that briefs shall be filed in the Supreme Court in the following order: [set forth the recommended order of briefing].

Dated:

.....
 Judge
[17].....

Insertions to Official Form K:

- [1] Lower court.
- [2] County in which lower court sits.
- [3] Highest appellate court.
- [4] State.

- [5] Circuit.
- [6] State.
- [7] Plaintiff's name.
- [8] Defendant's name.
- [9] Case number.
- [10] Nature and state of the proceedings in the lower court.
- [11] Undisputed facts.
- [12] Questions of law.
- [13] Reasons for immediate determination by Supreme Court.
- [14] Party who should proceed as the appellant.
- [15] Party who should proceed as the appellee.
- [16] Questions of law certified to the Supreme Court.
- [17] List of counsel for the parties.

(Amended, effective Feb.23, 1987; Apr. 6, 1999.)

Form L. Order [granting or denying] leave to appeal from interlocutory order [Rule 42].

**IN THE[1]..... COURT OF THE
STATE OF DELAWARE
IN AND FOR[2].....COUNTY**

.....[3].....,	:	Civil Action No.[5].....
Plaintiff,	:	
v.	:	
	:	
.....[4].....,	:	
Defendant.	:	

**ORDER GRANTING LEAVE TO APPEAL
FROM INTERLOCUTORY ORDER**

This day of, the[6]..... having made application pursuant to Rule 42 of the Supreme Court for an order certifying an appeal from the interlocutory order of this Court, dated[7].....; and the Court having found that such order determines substantial issues and establishes legal rights and that the following criteria of Supreme Court Rule 42(b) apply[8].....;

IT IS ORDERED that the Court's order of[9]....., is hereby certified to the Supreme Court of the State of Delaware for disposition in accordance with Rule 42 of that Court.

Dated:

.....
Judge

Insertions to Official Form L:

[1] Lower court.

- [2] County in which lower court sits.
 - [3] Plaintiff's name.
 - [4] Defendant's name.
 - [5] Lower court civil action number.
 - [6] "Plaintiff" or "Defendant."
 - [7] Date of interlocutory order.
 - [8] Applicable criteria of Rule 42(b).
 - [9] Date of interlocutory order.
- (Amended, effective May 1, 1981; Apr. 6, 1999.)

Form M. Notice of appeal from interlocutory order [Rule 42].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1].....,	:	No.[5].....
.....[2]..... Below,	:	
Appellant,	:	
v.	:	
	:	
.....[3].....,	:	
.....[4]..... Below,	:	
Appellee.	:	

NOTICE OF APPEAL FROM INTERLOCUTORY ORDER

To:[6].....

PLEASE TAKE NOTICE that[1]..... hereby petitions this Court to accept an appeal from an interlocutory order of the[7]..... Court and represents as follows:

- (1) The interlocutory order was entered on[8].....;
- (2) Application for certification was filed in the trial court on[9].....;
- (3) Response by appellee was filed in the trial court on[10].....;
- (4) The action of the trial court with respect to such application was as follows:

.....[11].....

The name and address of the attorney for appellee is as follows:[6].....

The party(ies) against whom the appeal is taken is (are)[3].....

Dated:

.....[12].....

Attorney for[1].....

Insertions to Official Form M:

- [1] Appellant's name.
- [2] Appellant's status in lower court.
- [3] Appellee's name.
- [4] Appellee's status in lower court.
- [5] Leave blank. Supreme Court Clerk's Office will assign an appeal number.
- [6] Name and address of counsel for the appellee.

- [7] Trial court.
 - [8] Date of interlocutory order. Attach a copy of the order.
 - [9] Date that application for certification was filed in the trial court.
 - [10] Date that response to the application for certification was filed by the appellee.
 - [11] Action by trial court, if any, on the application for certification.
 - [12] Name, address, telephone number and Delaware Bar ID number of appellant's counsel.
- (Amended, effective May 1, 1981; May 1, 1986; Feb.23, 1987; Apr. 6, 1999.)

Form N. Complaint in proceedings for extraordinary writ [Rule 43].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

IN THE MATTER OF THE : No.[3].....
 PETITION OF[1]..... FOR A :
 WRIT OF[2]..... :

**COMPLAINT IN PROCEEDINGS FOR
EXTRAORDINARY WRIT**

Complainant prays that a writ of[2]..... be issued by this Court directed to[4]..... to review[5]..... In support of this complaint, the following is shown:

- (1) The caption of the matter below is[6].....,[7]..... Action No.[8]....., in the[9]..... of the State of Delaware, in and for[10]..... County;
- (2) The nature of the matter below sought to be reviewed is as follows:[11].....;
- (3) The questions presented are:[12].....;
- (4) The relevant facts necessary to an understanding of the issues presented are:[13].....;
- (5) The reasons for granting the writ are:[14].....

WHEREFORE, complainant prays that this Court issue a writ of[2]..... affording complainant the following relief:[15].....

Dated:
.....[16].....
 Attorney for Complainant

Insertions to Official Form N:

- [1] Complainant's name.
- [2] Type of petition, e.g., mandamus, certiorari, prohibition.
- [3] Leave blank. Supreme Court Clerk's Office will assign a case number.
- [4] Judge, judges, court or entity to which the writ is directed.
- [5] Action, order or matter sought to be reviewed.
- [6] Caption of matter below.
- [7] "Civil" or "Criminal," as appropriate.
- [8] Lower court case number.

- [9] Name of lower court.
- [10] County in which lower court sits.
- [11] Description of the nature of the matter below sought to be reviewed. Attach copies of any order or opinion which may be essential to an understanding of the matter set forth in the petition.
- [12] Questions presented.
- [13] Concise statement of facts.
- [14] Reasons for granting the writ, including with particularity a statement of how the judge, judges, court or entity below is said to have improperly exercised jurisdiction; why the legal right ought to be enforced is clearly established and no other legal remedy available; or why the review should be granted, as the case may be.
- [15] Description of the relief sought.
- [16] Name, address, telephone number and Delaware Bar ID number of the complainant's counsel.

(Amended Apr. 6, 1999.)

Form O. Motion and order for admission pro hac vice [Rule 71].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1].....,	:	No.[5].....
.....[2]..... Below,	:	
Appellant,	:	
v.	:	
	:	
.....[3].....,	:	
.....[4]..... Below,	:	
Appellee.	:	

MOTION AND ORDER FOR ADMISSION PRO HAC VICE

.....[6].....a member of the Delaware Supreme Court bar, pursuant to Rule 71, moves the admission pro hac vice of[7]..... to represent[8]..... in this action. Movant certifies that Movant finds the applicant to be a reputable and competent attorney, and Movant is in a position to recommend the applicant's admission. The applicant is admitted, practicing, and in good standing in[9].....

.....[10].....

.....[11]..... hereby certifies:

1. That applicant shall be bound by the Delaware Lawyers' Rules of Professional Conduct.
2. That applicant and all attorneys of the applicant's firm who directly or indirectly provide services to the party or cause at issue shall be bound by all Rules of the Court.
3. That applicant has reviewed the Statement of Principles of Lawyer Conduct.

4. That applicant consents to the appointment of the Clerk of the Supreme Court as agent upon whom service of process may be made for all actions, including disciplinary actions, that may arise out of the practice of law under this Rule and any activities related thereto.

5. The applicant has appeared in[12]..... actions in courts of record of Delaware in the preceding twelve (12) months.

6. Applicant does not maintain an office in the State of Delaware except[13].....

7. That applicant is a member in good standing of the bar of the State of[14].....

8. Applicant has not been disbarred or suspended, and is not the object of any pending disciplinary proceedings in any jurisdiction where the applicant has been admitted generally, pro hac vice, or in any other way, except[15].....

9. Applicant is admitted for the practice of law in the following states or other jurisdictions:[16].....

10. Payment for the pro hac vice application assessment in the amount of One Hundred Dollars (\$100.00) is attached for deposit in the Delaware Supreme Court registration fund to be distributed as the Supreme Court directs pursuant to Rule 71.

Dated:

.....

Applicant's Signature

ORDER

The foregoing application for admission to practice in this action pro hac vice is hereby granted. IT IS SO ORDERED thisday of,

.....

Justice

Insertions to Official Form O:

- [1] Appellant's name.
- [2] Appellant's lower court status.
- [3] Appellee's name.
- [4] Appellee's lower court status.
- [5] Supreme Court appeal number.
- [6] Moving attorney's name.
- [7] Applying pro hac vice attorney's name, firm, office address and office telephone number.
- [8] Moving party's name.
- [9] Jurisdiction in which applying pro hac vice attorney is admitted to practice law.
- [10] Moving attorney's name, address, telephone number and Delaware Bar ID number.
- [11] Applying pro hac vice attorney's name.
- [12] Number of court actions in which applicant has appeared in Delaware in the preceding 12 months.
- [13] Applicant's Delaware office address, if any.
- [14] State(s) in which applicant is admitted to practice law.

[15] Instances, if any, in which applicant has been disbarred, suspended or is the object of a pending disciplinary proceeding.

[16] Other jurisdictions in which applicant is admitted to practice law. (Added, effective Feb. 28, 1992; amended Aug. 18, 1995, effective Sept. 1, 1995; Apr. 6, 1999.)

Form P. Disclosure of corporate affiliations and financial interest [Rule 7].

**IN THE SUPREME COURT OF THE
STATE OF DELAWARE**

.....[1].....,	:	No.[5].....
.....[2]..... Below,	:	
Appellant,	:	
v.	:	
.....[3].....,	:	
.....[4]..... Below,	:	
Appellee.	:	

**DISCLOSURE OF CORPORATE AFFILIATIONS
AND FINANCIAL INTEREST**

Pursuant to Supreme Court Rule 7(g),[6]..... makes the following disclosure:

1. List any entity not named in the caption which is an active participant in the underlying transaction, involved in this proceeding, e.g., financial advisors, lending institutions, equity investors.

2. Is the party identified above a subsidiary or affiliate of a publicly owned corporation?
Yes No

If the answer is YES, list below the identity of the parent corporation or affiliate and the relationship between it and the named party:

3. Is there a publicly owned corporation, not a party to the appeal, that has a substantial financial interest in the outcome?

Yes No

If the answer is YES, list below the identity of such corporation and the nature of the financial interest.

Date:

.....
Signature of Counsel

**INSTRUCTIONS FOR
DISCLOSURE OF CORPORATE AFFILIATIONS
AND FINANCIAL INTEREST**

The disclosure statement must be completed and filed with the Supreme Court, within fifteen (15) days of the notice of docketing the appeal, or concurrently by a party with the filing of a motion or other document seeking to expedite the proceedings and within two (2) days of service of such a document by all other parties.

The names of all reporting parties shall be included on the form.

Attach separate page or pages if additional space is needed.

An original and five (5) copies of this form are to be filed.

Each party shall have a continuing duty to file an amended form within 24 hours of any event affecting that party, which changes or renders incomplete any information previously disclosed.

Insertions to Official Form P:

[1] Appellant's name.

[2] Appellant's lower court status.

[3] Appellee's name.

[4] Appellee's lower court status.

[5] Supreme Court appeal number.

[6] Name of party.

(Added, effective Feb. 3, 1994; amended, effective Apr. 1, 1998, Apr. 6, 1999.)