CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
STATE OF LOUISIANA
DIVISION "A"

NO. **VERSUS**

PRE-TRIAL ORDER

Plaintiff **MUST** submit a written settlement offer to all counsel within 20 days of receipt of this notice. Failure to do so may result in the imposition of penalties.

Within 20 days of receipt of plaintiffs settlement offer, defendant **MUST** submit a written response. Failure to do so may result in the imposition of penalties.

Failure to appear for trial may result in the dismissal of the case.

Any counsel requesting a continuance of the assigned trial date, even if unopposed, **MUST** file a written motion for continuance. The Motion to Continue **MUST** include a brief explanation as to why the continuance is being requested and **MUST** state whether or not opposing counsel objects to the continuance.

DISCOVERY CUT-OFF DATES AND TRIAL DATE

1) All supplemental and amending pleadings must be filed by:
2) Plaintiffs' witness lists, including experts, are due by:
3) Defendants' witness lists, including experts, are due by:
4) All discovery, including the exchange of all reports, and the taking of all depositions must be completed by: _____.
5) All contradictory motions, including Motions in Limine, must be filed by: _____ to be heard on _____.
6) Jury Trial/Non - jury trial set for _____ at _____ ___m.
   Special jury charges and Jury Interrogatories are due the morning of trial.
7) It is mandatory that all counsel shall confer in person or by phone at, least two (2) days prior to trial (Saturdays and Sundays included) to confect stipulations, narrow the issues and discuss settlement of this case.
   NOTICE:
   a) Received in person _____.
   b) Mailed to/ served on:

_____
_____
_____
_____

New Orleans, Louisiana this _____ day of _____, 2000.

_____
ALICE C. SNEE, Law Clerk
By Order of the Court