

# Notice of Hearing on Petition for Personal Protection Order

**Use this form** if you did not request an "ex parte" order or the judge refuses to issue an order without a hearing.

(Form CC 381)

## **INSTRUCTIONS FOR COMPLETING "NOTICE OF HEARING ON PETITION FOR PERSONAL PROTECTION ORDER"**

**Use this form** if you did not request an "ex parte" order or the judge refused to sign an order without a hearing.

**Please print neatly. Press firmly since you are printing on 5 copies.**

Items A through D must be completed before you give this form to the court clerk. Please read the instruction for each item. Then fill in the correct information for that item on the form.

- A** Fill in the "petitioner" and "respondent" the same way you did on Form CC 375 or CC 377.
- B** Write in the respondent's name and address.
- C** Write in the name of the judge, the date of the hearing, the time of the hearing, and the location of the hearing. The court clerk will tell you this information.
- D** Write in today's date and sign your name. Hand the form to the county clerk. The clerk will keep the white and green copies and return the blue, pink, and yellow copies to you.

**NOTE:** There are only 5 copies of this form. You will need to make extra copies of this form for each parent, guardian, or custodian of the respondent.

**You must read the booklet "Instructions for Personal Protection Orders" for directions on the legal process.**

- The court clerk will make sure that the judge gets your petition (Form CC 375 or CC 377) and this form.
- Read page 8 of the booklet for details on the hearing.

## **Form CC 381**

# **NOTICE OF HEARING ON PETITION FOR PERSONAL PROTECTION ORDER**

**Use this form** if you did not request an "ex parte" order or the judge refuses to issue an order without a hearing.

**PROOF OF SERVICE**

**TO PROCESS SERVER:** You must serve the copies of the notice of hearing on petition for personal protection order and file proof of service with the court clerk. If you are unable to complete service, you must return this original and all copies to the court clerk.

**CERTIFICATE / AFFIDAVIT OF SERVICE / NON-SERVICE**

**OFFICER CERTIFICATE**

I certify that I am a sheriff, deputy sheriff, bailiff, appointed court officer, or attorney for a party [MCR 2.104(A)(2)], and that: (notary not required)

**OR**

**AFFIDAVIT OF PROCESS SERVER**

Being first duly sworn, I state that I am a legally competent adult who is **not** a party or an officer of a corporate party, and that: (notary required)

- I served a copy of the notice of hearing on petition for personal protection order by:  
 personal service     registered mail, delivery restricted to the respondent and, if the respondent is under 18 years of age, the parent, guardian, or custodian of the respondent (return receipt attached) on:

Name of respondent	Complete address of service	Day, date, time
Name of parent/guardian/custodian	Complete address of service	Day, date, time
Name of parent/guardian/custodian	Complete address of service	Day, date, time

- After diligent search and inquiry, I have been unable to find and serve the respondent. I have made the following efforts in attempting to serve process: \_\_\_\_\_

- I have personally attempted to serve a copy of the notice of hearing on petition for personal protection order on

Name \_\_\_\_\_  
at \_\_\_\_\_  
Address \_\_\_\_\_

and have been unable to complete service because the address was incorrect at the time of filing.

Service fee	Miles traveled	Mileage fee	Total fee
\$		\$	\$

Signature \_\_\_\_\_  
Title \_\_\_\_\_

Subscribed and sworn to before me on \_\_\_\_\_, \_\_\_\_\_ County, Michigan.  
Date

My commission expires: \_\_\_\_\_ Date      Signature: \_\_\_\_\_  
Deputy court clerk/Notary public

**ACKNOWLEDGMENT OF SERVICE**

I acknowledge that I have received a copy of the notice of hearing on petition for personal protection order on

\_\_\_\_\_  
Day, date, time      Signature of respondent

\_\_\_\_\_  
Signature of respondent's parent/guardian/custodian      Signature of respondent's parent/guardian/custodian

Approved, SCAO

**STATE OF MICHIGAN  
JUDICIAL CIRCUIT  
COUNTY**

**NOTICE OF HEARING ON PETITION FOR  
PERSONAL PROTECTION ORDER**

**CASE NO.**

Court address

Court telephone no.

**A**  v

**B** TO:

**C** You are notified that the petitioner has requested a personal protection order be issued against you. A hearing has been scheduled to decide whether to issue the personal protection order for:

Judge: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Location: \_\_\_\_\_

If you require special accommodations to use the court because of disabilities, please contact the court immediately to make arrangements.

If you do not attend this hearing, a personal protection order can still be entered against you.

**D** \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

**TO THE PETITIONER:**

If the respondent is over 18 years of age, you should serve this notice no later than 5 days before the date of the hearing stated above so that the respondent receives notice at least 1 day before the hearing. See other side for proof of service.

If the respondent is under 18 years of age, you must serve this notice no later than 7 days before the date of the hearing state above. You must also serve the parents, guardians, or custodians of the respondent. See other side for proof of service.

Approved, SCAO

**STATE OF MICHIGAN  
JUDICIAL CIRCUIT  
COUNTY**

**NOTICE OF HEARING ON PETITION FOR  
PERSONAL PROTECTION ORDER**

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Time: \_\_\_\_\_

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Date

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Deputy court clerk/Notary public

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\_\_\_\_\_  
Day, date, time      Signature of respondent

\_\_\_\_\_  
Signature of respondent's parent/guardian/custodian      Signature of respondent's parent/guardian/custodian