

<b>STATE OF MICHIGAN</b> JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY PROBATE	<b>SUBPOENA</b> <b>Order to Appear and/or Produce</b>	<b>CASE NO.</b>
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Police Report No. (if applicable) \_\_\_\_\_ Court address \_\_\_\_\_ Court telephone no. \_\_\_\_\_

Plaintiff(s)/Petitioner(s) <input type="checkbox"/> People of the State of Michigan <input type="checkbox"/> _____ _____ <input type="checkbox"/> Civil <input type="checkbox"/> Criminal	<b>v</b>	Defendant(s)/Respondent(s) _____ _____ Charge _____
<input type="checkbox"/> Probate In the matter of _____		

In the Name of the People of the State of Michigan. TO:

If you require special accommodations to use the court because of disabilities, please contact the court immediately to make arrangements.

**YOU ARE ORDERED:**

<input type="checkbox"/> 1. to appear personally at the time and place stated below: You may be required to appear from time to time and day to day until excused.		
<input type="checkbox"/> The court address above <input type="checkbox"/> Other: _____		
Day	Date	Time

2. Testify at trial / examination / hearing.

3. Produce/permit inspection or copying of the following items: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Testify as to your assets, and bring with you the items listed in line 3 above.

5. Testify at deposition.

6. MCL 600.6104(2), 600.6116, or 600.6119 prohibition against transferring or disposing of property is attached.

7. Other: \_\_\_\_\_

<input type="checkbox"/> 8. Person requesting subpoena	Telephone no.
Address	
City	State                      Zip



**NOTE:** If requesting a debtor's examination under MCL 600.6110, or an injunction under item 6. this subpoena must be issued by a judge. For a debtor examination, the affidavit of debtor examination on the other side of this form must also be completed. Debtor's assets can also be discovered through MCR 2.305 without the need for an affidavit of debtor examination or issuance of this subpoena by a judge.

**FAILURE TO OBEY THE COMMANDS OF THE SUBPOENA OR APPEAR AT THE STATED TIME AND PLACE MAY SUBJECT YOU TO PENALTY FOR CONTEMPT OF COURT.**

Court use only	
<input type="checkbox"/> Served	<input type="checkbox"/> Not served

Date \_\_\_\_\_ Judge/Clerk/Attorney \_\_\_\_\_ Bar no. \_\_\_\_\_

**SUBPOENA**

Case No. \_\_\_\_\_

**PROOF OF SERVICE**

**TO PROCESS SERVER:** You must make and file your return with the court clerk. If you are unable to complete service, you must return this original and all copies to the court clerk.

**CERTIFICATE / AFFIDAVIT OF SERVICE / NON-SERVICE**

**OFFICER CERTIFICATE**

I certify that I am a sheriff, deputy sheriff, bailiff, appointed court officer, or attorney for a party [MCR 2.104(A)(2)], and that: (notary not required)

**OR**

**AFFIDAVIT OF PROCESS SERVER**

Being first duly sworn, I state that I am a legally competent adult who is not a party or an officer of a corporate party, and that: (notary required)

I served a copy of the subpoena, together with \_\_\_\_\_ Attachment

- personally (including required fees, if any)
- by registered or certified mail (copy of return receipt attached) on:

Name(s)	Complete address(es) of service	Day, date, time

After diligent search and inquiry, I have been unable to find and serve the following person(s): \_\_\_\_\_

I have made the following efforts in attempting to serve process: \_\_\_\_\_

I have personally attempted to serve the subpoena and required fees, if any, together with \_\_\_\_\_ Attachment

\_\_\_\_\_ on \_\_\_\_\_ Name

at \_\_\_\_\_ and have been unable to complete service because the address was incorrect at the time of filing.

Service fee \$	Miles traveled	Mileage fee \$	Total fee \$
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Signature \_\_\_\_\_

Title \_\_\_\_\_

Subscribed and sworn to before me on \_\_\_\_\_, \_\_\_\_\_ County, Michigan.  
Date

My commission expires: \_\_\_\_\_ Date Signature: \_\_\_\_\_ Deputy court clerk/Notary public

**ACKNOWLEDGMENT OF SERVICE**

I acknowledge that I have received service of the subpoena and required fees, if any, together with \_\_\_\_\_ Attachment

\_\_\_\_\_ on \_\_\_\_\_ Day, date, time

Signature \_\_\_\_\_ on behalf of \_\_\_\_\_

**AFFIDAVIT FOR JUDGMENT DEBTOR EXAMINATION**

I request that the court issue a subpoena which orders the party named on this form to be examined under oath before a judge concerning the money or property of:  
for the following reasons:

Under penalty of contempt of court, I declare that the above statements are true to the best of my information, knowledge, and belief.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature