

State of Minnesota

District Court

County

Judicial District: _____
Court File Number: _____
Case Type: _____

This Demand for Removal/Appeal must be returned to the Conciliation Court by the Date and Time indicated in the Notice of Judgment. For important instructions read reverse side of this document if using carbon form, or see the next page if using electronic version.

Plaintiff #1 Name

Plaintiff #2 Name

Address
VS.

Address

Defendant #1 Name

Defendant #2 Name

Address

Address

Demand for Removal/Appeal From Conciliation Court to District Court and Affidavit of Good Faith

To _____, the above named (plaintiff) (defendant).
(Respondent) _____, being sworn/affirmed on oath
states:
(Appellant or Attorney)

That he/she is aggrieved by the judgment in Conciliation Court and hereby demands the removal of the above case from Conciliation Court to the District Court for trial by (court) (jury).

That this appeal is made in good faith and not for the purpose of delay.

Dated:

Signature of Appellant or Attorney
(Sign only in front of notary public or court administrator.)

Name:

Sworn/affirmed before me this _____ day of _____, _____.

Address:

City/State/Zip:

Telephone: (_____) _____

Notary Public \ Deputy Court Administrator

State of Minnesota

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Affidavit of Service

_____, being sworn/affirmed on oath, says that on
(s)he served the attached Demand for Removal/Appeal From Conciliation Court to District Court
and Affidavit upon the respondent

Check one:

- (Personal Service) Personally by handing to and leaving with him/her a true and correct copy thereof;
- (Substituted Personal Service) At his/her usual abode at _____ by handing to and leaving a true and correct copy with a person of suitable age and discretion residing therein.
- (Service on a Corporation) by personally delivering true copies to the _____ (Title of person served) of _____ (Corporate name) a corporation at _____ (Place of service)
- (Service by Mail) by mailing in an envelope, postage prepaid and depositing same in the post office at _____ Minnesota, directed to the last known address.

Sworn/affirmed before me this

_____, Signature of person who served papers
day of _____, _____ (Sign only in front of notary public or court administrator.)

Notary Public \ Deputy Court Administrator

**Instructions for Appealing a Judgment
in Conciliation Court**

The personnel of this court cannot practice law and therefore cannot assist you in preparing your appeal. If you do not understand what is required, it is suggested that you consult with an attorney of your own choosing.

Failure to follow all the requirements of the laws and rules governing removal to District Court may result in dismissal of your appeal.

The appeal forms are available free of charge at the Conciliation Court and must be prepared by you or your attorney. Additional filing fees are required.

The following is a brief explanation of the requirements for filing an appeal. These steps must be performed by you or your attorney by the date specified on the Notice of Judgment which was mailed or delivered to you.

1. The Demand for Removal, Affidavit of Good Faith, and Affidavit of Service are on this form. One original shall be prepared with one copy for each party to the action. This appeal form must be signed before a Notary Public or Court Deputy. On the appeal form, the Conciliation Court No. and title of the case must be the same as they appear on the Notice of Judgment form which you received.
2. A copy of this appeal form must be served as follows:
 - a. Served personally upon each party (Personal Service) or,
 - b. If personal service on the party cannot be made, then a copy must be served personally upon a person of suitable age and discretion living at the residence of the party, (Substituted Personal Service) or,
 - c. Service on a Corporation must be made on an officer or authorized representative. (Service on a corporation) or,
 - d. By mail.
3. If the copy is served personally, then service must be made by someone not a party to the action. The person serving the papers must fill out the above Affidavit of Service, and sign it before a Notary Public or Court Deputy.

We suggest again that if you do not understand the procedures or are unable to prepare the necessary forms you should consult with an attorney.

LEGAL PAPERS MAY NOT BE PERSONALLY SERVED ON SUNDAYS OR LEGAL HOLIDAYS AND MUST BE SERVED BY A PERSON WHO IS NOT INVOLVED IN THE CASE.