

**STATE OF NORTH CAROLINA**

File No.

Film No.

\_\_\_\_\_ County

In The General Court Of Justice  
 District  Superior Court Division

Name Of Plaintiff

**VERSUS**

Name Of Defendant(s)

**CIVIL SUMMONS  
TO BE SERVED WITH  
ORDER EXTENDING  
TIME TO FILE COMPLAINT**

G.S. 1A-1, Rule 4

**TO:**

Name And Address Of Defendant 1

**TO:**

Name And Address Of Defendant 2

**A Civil Action Has Been Commenced Against You!**

You are notified to appear and answer the complaint of the plaintiff as follows:

1. Serve a copy of your written answer to the complaint upon the plaintiff or the plaintiff's attorney within thirty (30) days after you have been served with the complaint as authorized in the attached order. You may serve your answer by delivering a copy to the plaintiff or the plaintiff's attorney or by mailing a copy to one of them at his/her last known address.
2. File the original of the written answer with the Clerk of Superior Court of the county named above.

If you fail to answer the complaint, the plaintiff will apply to the Court for the relief demanded in the complaint.

Name And Address Of Plaintiff's Attorney (If None, Address Of Plaintiff)

Date

Time

AM

PM

Signature

Deputy CSC

Assistant CSC

Clerk Of Superior Court

**RETURN OF SERVICE**

I certify that this Summons and a copy of the Order were received and served as follows:

**DEFENDANT 1**

<i>Date Served</i>	<i>Name Of Defendant</i>
--------------------	--------------------------

- By delivering to the defendant named above a copy of this Summons and Order.
- By leaving a copy of this Summons and Order at the dwelling house or usual place of abode of the defendant named above with a person of suitable age and discretion then residing therein.
- As the defendant is a corporation, service was effected by delivering a copy of this Summons and Order to the person named below.

*Name And Address Of Person With Whom Copies Left (if corporation, give title of person copies left with)*

Service Accepted By Defendant

<i>Date Accepted</i>	<i>Signature</i>
----------------------	------------------

Other Manner Of Service (*specify*)

Defendant WAS NOT served for the following reason:

**DEFENDANT 2**

<i>Date Served</i>	<i>Name Of Defendant</i>
--------------------	--------------------------

- By delivering to the defendant named above a copy of this Summons and Order.
- By leaving a copy of this Summons and Order at the dwelling house or usual place of abode of the defendant named above with a person of suitable age and discretion then residing therein.
- As the defendant is a corporation, service was effected by delivering a copy of this Summons and Order to the person named below.

*Name And Address Of Person With Whom Copies Left (if corporation, give title of person copies left with)*

Service Accepted By Defendant

<i>Date Accepted</i>	<i>Signature</i>
----------------------	------------------

Other Manner Of Service (*specify*)

Defendant WAS NOT served for the following reason:

<i>Service Fee Paid</i> \$	<i>Date Received</i>	<i>Name Of Sheriff</i>
<i>Paid By</i>	<i>Date Of Return</i>	<i>County</i>
		<i>Deputy Sheriff Making Return</i>