

COURT TRANSCRIPT REQUEST
 State of New Jersey (R. 2:5-3(a))

INSTRUCTIONS:

- ! Complete all information
- ! File a separate request for each court reporter or court clerk who recorded a portion of the proceeding
- ! Attach the Appellate or Supreme Court Clerk's copy to the Notice of Appeal (R. 2:5-1(f)) if an appeal
- ! Attach transcript fee.

NAME/ADDRESS (COURT REPORTER or COURT CLERK, if sound recorded)

TO:

(1) _____

It is hereby requested that you prepare for use on (Check one)

(6) appeal
 non-appeal*

(7) an original and _____ copies of the following:

(2) PLAINTIFF(S)

v.

DEFENDANT(S)

TRIAL COURT DOCKET NUMBER

(3)

COUNTY/COURT

(4)

REQUESTING PARTY (Name/Address)

(5)

DATE OF PROCEEDING	TYPE OF PROCEEDING (e.g., trial, sentencing, motion, etc.)	NAME OF JUDGE
(8)	(9)	(10)

I agree to pay for the preparation and any copies ordered of the transcript(s) for the above date(s) pursuant to R. 2:5-3(d).

(11)

SIGNATURE OF REQUESTING PARTY

DATE

Transcript fees are set by New Jersey Statute 2A:11-15. An additional sum or reimbursement may be required prior to or at the completion of the transcript order.

DEPOSIT ATTACHED \$ (12) _____

* Only the Supervisor of Court Reporters should receive copies of non-appeal transcript requests.

- CC:** 1. CLERK, Appellate Division, or CLERK, Supreme Court (see INSTRUCTIONS above)
(13) 2. County Supervisor of Court Reporters _____
 3. Other attorneys/Pro Se parties _____