

PC-7.3

Affidavit-Complete Administration

This is a new form created to provide a means of checking an Administration to determine that all actions have been performed before the Administration is declared completed.

This form is used to indicate that the Administration of an estate by the Fiduciary has been completed.

The Fiduciary:

- Presents the completed form for filing.

The Probate Clerk:

- Ensures that 6 months has passed after first publication of qualification.
- Dates the file.
- Checks form for signature of the Fiduciary and the Notary.
- Collects fee.
- Ascertains that funeral bill is paid in full.
- Ascertains that Discharge of Inheritance tax has been obtained from the Rhode Island Division of Taxation.
- Ascertain that release of every claimant has been obtained.
- Ascertain that release of every heir or legatee has been obtained.



In most cases, this is an administrative function and the affidavit is filed with the court files.



STATE OF RHODE ISLAND
County of _____

PROBATE COURT OF THE

Estate of _____

No. _____

Date _____

AFFIDAVIT - COMPLETE ADMINISTRATION

Name and address of resident decedent:

Name

No. Street

City State ZIP

The undersigned upon oath depose (s) and say(s) that all administration charges and claims filed have been adjusted and settled; that all estate and inheritance taxes have been satisfied; that the funeral bill has been paid; that the personal estate has been completely distributed; that there are NO ASSETS REMAINING IN:

_____ hands as

Check One:

Name of Fiduciary(ies')

Executor(s)

Administrator(s)

All as shown by evidence hereto attached:

- 1. Check One: Receipted inheritance tax bill
 Certificate of no tax

2. Receipted funeral bill from: _____
Name of Funeral Home

3. Claims of: _____
Name of Claimant

Name of Claimant

Name of Claimant

4. Releases of: _____
Name of Heir/Legatee

Name of Heir/Legatee

Name of Heir/Legatee

Signature of Fiduciary

Signature of Fiduciary

Sc.

Subscribed and sworn before me:

Date

Signature of Notary Public