

- General District Court
- Juvenile and Domestic Relations District Court

*V./In re* .....

is the name and address of the person upon whom service of the following is to be made.

- Warrant in Debt
- Garnishment Summons
- Summons for Unlawful Detainer
- Custody
- Visitation
- Support

I, the undersigned, swear/affirm that:

1.  I am an official or an employee of an official who is authorized to serve process of type described in the attached PROOF OF SERVICE and my title and bailiwick are:

OR

I am a private process server: .....

NAME

ADDRESS AND TELEPHONE NUMBER

2. I am not a party to, or otherwise interested in, the subject matter in controversy in this case.
3. I am 18 years of age or older.
4. I served, as shown below, the above-named person upon whom service of process was to be made with copies described above.

• Date and time of service: .....

• Place of service: .....

STREET ADDRESS, CITY AND STATE

• Method of service:  personal service  Other (allowed only in Virginia)

(If served outside of Virginia, use only personal service.)

<input type="checkbox"/> Being unable to make personal service, a copy was delivered in the following manner: <input type="checkbox"/> Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above.  List name, age of recipient, and relation of recipient to party: .....
<input type="checkbox"/> Posted on front door or such other door as appears to be the main entrance of usual place of abode (other authorized recipient not found).

DATE

SIGNATURE OF PERSON SERVING

Name (print or type): .....

State of .....  City  County of .....

Subscribed and sworn to/affirmed before me this day by .....

DATE

NOTARY PUBLIC My Commission Expires: .....