

**WARRANT IN DEBT**

Commonwealth of Virginia  
VA. CODE § 16.1-79

General District Court

.....  
CITY OR COUNTY

.....  
STREET ADDRESS OF COURT

TO ANY AUTHORIZED OFFICER: You are commanded to summon the Defendant(s).  
TO THE DEFENDANT(S): You are summoned to appear before this Court at the above address on

..... to answer the Plaintiff(s)' civil claim (see below)  
RETURN DATE AND TIME

.....  
DATE ISSUED

CLERK  DEPUTY CLERK  MAGISTRATE

**CLAIM:** Plaintiffs claim that Defendant(s) owe Plaintiff(s) a debt in the sum of

\$ ..... net of any credits, with interest at ..... % from ..... until paid.  
INTEREST RATE DATE FROM WHICH IS DUE

\$ ..... costs and \$ ..... attorney's fees with the basis of this claim being  
COSTS ATTY. FEE

Open Account  Contract  Note  Other (EXPLAIN) .....

HOMESTEAD EXEMPTION WAIVED?  YES  NO  cannot be demanded

.....  
DATE

PLAINTIFF  PLAINTIFF'S ATTORNEY  PLAINTIFF'S EMPLOYEE

**CASE DISPOSITION**

JUDGMENT that the Plaintiff(s) recover against  named Defendant(s)  .....

\$ ..... net of any credits, with interest at ..... % from ..... until paid.  
INTEREST RATE DATE FROM WHICH IS DUE

\$ ..... costs and \$ ..... attorney's fees  
COSTS ATTORNEY FEES

HOMESTEAD EXEMPTION WAIVED?  YES  NO  CANNOT BE DEMANDED

JUDGMENT FOR  NAMED DEFENDANT(S)  .....  
 NON-SUIT  DISMISSED .....

Defendant(s) Present?  YES  NO

.....  
DATE

JUDGE

CASE NO.

PLAINTIFF(S) (LAST NAME, FIRST NAME, MIDDLE INITIAL)

V.

DEFENDANT(S) (LAST NAME, FIRST NAME, MIDDLE INITIAL)

**WARRANT IN DEBT**

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TO DEFENDANT: You are not required to appear; however, if you fail to appear, judgment may be entered against you. See the additional notice on the reverse about requesting a change of trial location.

To dispute this claim, you must appear on the return date to try this case.

To dispute this claim, you must appear on the return date for the judge to set another date for trial.

Bill of Particulars .....  
ORDERED DUE

Grounds of Defense .....  
ORDERED DUE

ATTORNEY FOR PLAINTIFF(S)

ATTORNEY FOR DEFENDANT(S)

HEARING DATE  
AND TIME

JUDGMENT PAID  
OR SATISFIED  
PURSUANT TO  
ATTACHED  
NOTICE OF  
SATISFACTION.

DATE

CLERK

**DISABILITY  
ACCOMMODA-  
TIONS** for loss  
of hearing, vision,  
mobility, etc.  
Contact the court  
ahead of time.

**RETURNS: Each defendant was served according to law, as indicated below, unless not found.**

NAME.....  
 .....  
 ADDRESS.....  
 .....

PERSONAL SERVICE Tel. No.....

Being unable to make personal service, a copy was delivered in the following manner:

Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above.

.....

Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.)

Served on Secretary of the Commonwealth.

Not found

.....  
 SERVING OFFICER

.....  
 DATE for .....

NAME.....  
 .....  
 ADDRESS.....  
 .....

PERSONAL SERVICE Tel. No.....

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.....  
 SERVING OFFICER

.....  
 DATE for .....

NAME.....  
 .....  
 ADDRESS.....  
 .....

PERSONAL SERVICE Tel. No.....

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Served on Secretary of the Commonwealth.

Not found

.....  
 SERVING OFFICER

.....  
 DATE for .....

**To the Defendant(s):** If you believe that Plaintiff(s) should have filed this suit in a different city or county, you may file a written request to have the case moved for trial to the general district court of that city or county. To do so, you must do the following:

1. Prepare a written request which contains (a) this court's name, (b) the case number and the "return date" as shown on the other side of this form in the top right corner, (c) Plaintiff(s)' name(s) and Defendant(s)' name(s), (d) "I move to object to venue of this case in this court because" and state the reasons for your objection and also state in which city or county the case should be tried, and (e) your signature and mailing address.
2. File the written request in the clerk's office before the trial date (use the mail at your own risk) or give it to the judge when your case is called on the return date. Also send or deliver a copy to plaintiff.
3. If mailed to the court, you will be notified of the judge's decision.

I certify that I mailed a copy of this document to the defendants named therein at the address shown therein on

.....  
 DATE  Plaintiff  
 Plaintiff's Atty.  
 Plaintiff's Employee

Fi. Fa. issued on.....

Interrogatories issued on.....

Garnishment issued on.....

.....