

NOTICE AND ACKNOWLEDGEMENT OF  
RECEIPT OF SUMMONS AND COMPLAINT

<b>Vermont Family Court</b>	County	Docket Number
Plaintiff	VS.	Defendant

To:

Enclosed are a summons and complaint  and notice of hearing which are served on you under Rule 4(1), of the Vermont Rules of Civil Procedure. They have been sent to you because you are a defendant in this action.

The bottom part of this form is an acknowledgement that you have received the enclosed summons and complaint (and notice of hearing.) You must sign and date the acknowledgement within twenty (20) days from the date it was mailed to you and return it to the court at the following address:

\_\_\_\_\_  
\_\_\_\_\_

A pre-addressed, stamped envelope is included.

If you do not complete and return this form so it is received by the court within 20 days after mailing of this notice, you may be required to pay any expenses incurred in serving a summons and complaint in any other manner permitted by law.

If you do complete and return this form, you must answer the enclosed complaint within 20 days from the date that you sign the acknowledgement, If you fail to do so, judgment by default will be taken against you for the relief demanded in the complaint.

I declare that this Acknowledgement of Receipt of Summons and Complaint was mailed on the date shown below.

\_\_\_\_\_ Date \_\_\_\_\_ Court Clerk  
\_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT OF SUMMONS AND COMPLAINT**

I declare and certify that I received a copy of the summons and complaint  and notice of hearing in the above-captioned matter at the following address:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Signature \_\_\_\_\_ Date